

Home Office Expenses Statement

Taxpayer Name: _____ S.I.N. _____ Tax Year _____

Total area of house (square footage) _____

Area of house used for business purposes (square footage) _____

Expenses:

Heat _____

Hydro _____

Water _____

Repairs and Maintenance _____

Insurance _____

Property Taxes _____

Rent OR Mortgage Interest (if self-employed)* _____

Other (please specify): _____

*Please provide your mortgage statement issued by financial institution.

IMPORTANT NOTE: Home office expenses can only be claimed if an area of your home is your principal place of business; or the space is used exclusively for the purpose of earning income from business and is used on a regular and continuous basis for meeting the clients, customers of your business.